

FINISHING SCHOOL FOR LAW STUDENTS

COURSE PLAN

1 Month. 45 Hours

AN INTRODUCTION ABOUT THE COURSE

MODULES

Improving communication skill Public speaking and Non Verbal Communication.

- Self Introduction and group discussion to assess each student individually and his social placing

Time: – 20 + 10 + 20 + 10 = 60 minutes (Performance -20 Mins, Evaluation- 10 mins)

- Basic training in public speaking and communication skills.

Time:- Orientation – 60 mins + 60 + 60= 3 hours

- ✓ Voice modulation skills and importance of clarity.

Time:- Speaking- 90 minutes + Evaluation – 10 mins

- Debate sessions- Have short but productive debating sessions to instill confidence to speak in front of a gathering
- Intensive training on maintaining positive body language.

Time:- Orientation- 30 minutes +Practice Sessions- 90 mins

- Practice sessions in courts- Testing the skills to improve the speaking nuances before the courtroom.

Time:- 30 + 90 minutes

ADR Centre

- ✓ Practical mock presentation so that the student get a near to court experience in court room speaking.

Time:- 60 + 60 minutes

Time- 15 Hours

BEING SELF SUFFICIENT IN KEY AREAS OF LEGAL PRACTICE

Alternative Dispute Resolution Training

- Introduction to Alternative Dispute Resolution
- Sessions on Arbitration and Mediation
- Mock Mediation sessions

Time: 5 hours

Drafting; skill, content, craft, style and structure

- Introduction as to the importance of good draft and effective court management
 - ✓ The various forms and drafts - a brief
 - ✓ What all are to be included and what can be excluded in different formats
- The basic aim of effective drafting
 - ✓ The importance of usage of language for an effective draft
 - ✓ The style and formats that are everlasting and globally accepted draft
- Tools of research
 - ✓ Analyze and understanding the cause list
 - ✓ The accepted styles and formats for legal writings like articles and journals
- How to create a data base for research in future
 - ✓ Merging of law into the electronic era

ADR Centre

- ✓ Perusal of legal software's and websites

Court Management and its importance in the present era

- ✓ Understanding the court process better

Time – 10 hours

ETIQUETTES AND MANNERS

- Introduction as to importance of good Etiquette
 - ✓ How to carry oneself with poise and dignity
 - ✓ Different Types of Etiquette
 - ✓ Etiquette in a social gathering
 - ✓ Court room Etiquette
 - ✓ Electronic Etiquette

Time- 5 hours

- Etiquettes in practice
 - ✓ The various important protocols and procedures
 - ✓ Practical explanation of the Etiquettes with visual-aid
 - ✓ More practice sessions to perfect the Etiquette.

Time- 5 hours

Time – 10 hours

ADR Centre

CAREER PLANNING

- Motivational Class- How to motivate oneself
- How to face interview confidently
 - ✓ Mock Interviews-

Time- 15*5= 75 minutes + 75 (5 mins each) for evaluation- 3 hours

- Effective Time Management

Time- 60 minutes

- Value orientation

Time- 60 minutes

- Counseling Class – To identify ones Strength and Weakness

Time- 60 minutes

- How to inculcate leadership quality
- Self Analysis and Goal setting.
- Bio Data Preparation

✓ Orientation and practice

✓ Preparation and evaluation

Time- 60 minutes

Time -9 hours

The course would include session with experts from law and other industry providing the most modern perspective of each of the modules on every weekend.